



## ALAMEDA RECREATION AND PARK DEPARTMENT

2226 Santa Clara Avenue, Alameda, CA 94501 · (510) 747-7529

# PICNIC RENTAL

### **ADULT INDIVIDUALS, GROUPS AND ORGANIZATIONS MAY RESERVE PICNIC AREAS AS FOLLOWS:**

1. Picnic areas are not available on the weekend and day of: **New Year's Eve, Martin Luther King, Presidents' Birthday, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day/Day After and Christmas Eve/Day.**
2. All requests must be made in person at the Alameda Recreation and Park Department, 2226 Santa Clara Avenue, Alameda, during regular business hours.
3. Reservations will not be accepted less than seven (7) working days or more than ninety (90) days prior to the date requested.
4. **All fees must be paid in full at the time the reservation is issued.** Cash, personal check (make payable to ARPD), VISA or MasterCard, cashier's check and money order are acceptable. **NO PARTIAL PAYMENTS ACCEPTED. FOR GROUPS OF 100 OR MORE, A REFUNDABLE CLEANING DEPOSIT OF \$100 IS REQUIRED AT THE TIME OF BOOKING.**
5. Permits will be issued to adults (21 years and older) with a three-hour minimum on all permits. Set-up and clean-up time must be included in the total time of the permit.
6. Refunds will be granted under special circumstances.
7. No group may reserve on a regular week-to-week or month-to-month basis.
8. An assigned ARPD staff person will check your permit at the start of your permit. **Individuals will not be admitted earlier than the starting time of the permit.**
9. All plans for decorations must be approved by the Alameda Recreation and Park Department prior to installation and decorations must be removed at the end of the permit time. Nails, tacks, staples, electrical tape or marring materials are not to be used on any City property. ***The use of any outside contractors (pony rides, clowns, inflatable jumpers, etc.) by any rental groups must be approved by the Alameda Recreation and Park Department prior to date of use. Additional insurance requirements must be met seven (7) working days prior to date of use.***
10. Hours available for picnic area rentals are from **9:00 a.m. to 8:00 p.m.**
11. **Alcoholic beverages are NOT allowed in City picnic or park areas. (City of Alameda Ordinance No. 23-1.7)**
12. No amplified music allowed.
13. There are barbecue grills available for use at the picnics sites. No charcoal barbecues allowed. Propane barbecues allowed with approval from ARPD prior to rental date.
14. The City of Alameda and the Alameda Recreation and Park Department assume no legal responsibility for personal injuries, thefts or losses of private property while on or using City facilities. Each organization and group should provide their own personal liability insurance where injuries, thefts or losses might occur.

## **PICNIC AREA FEES - EFFECTIVE FEBRUARY 23, 2010**

### **RESIDENTS:**

**\$40 per hour per area with a 3-hour minimum**

**\$50 per hour per area for large groups requiring extra services**

**Additional fee of \$20 per hour per area for groups of 75 or more**

**FOR GROUPS OF 100 OR MORE: A REFUNDABLE CLEANING DEPOSIT OF \$100  
IS REQUIRED AT THE TIME OF BOOKING.**

### **NON-RESIDENTS:**

**\$60 per hour per area with a 3-hour minimum**

### **SPECIAL ACTIVITIES:**

**Groups sponsoring activities or events which have an expected attendance of 100 or more, which are open to the public and/or are fund raisers will be charged the following:**

<b>ALAMEDA TAX EXEMPT NON-PROFIT GROUP:</b>	<b>\$35 per hour</b>
<b>ALAMEDA PUBLIC SERVICE GROUP:</b>	<b>\$45 per hour</b>
<b>NON-ALAMEDA TAX EXEMPT NON-PROFIT GROUP:</b>	<b>\$55 per hour</b>

**FOR GROUPS OF 100 OR MORE: A REFUNDABLE CLEANING DEPOSIT OF \$100  
IS REQUIRED AT THE TIME OF BOOKING.**

### **LOCATIONS**

The following picnic areas may be reserved from 9:00 a.m. to 8:00 p.m.:

<b><u>PARK</u></b>	<b><u>ADDRESS</u></b>	<b><u>NUMBER OF PICNIC TABLES</u></b>
Franklin	1432 San Antonio Avenue	2
Godfrey	281 Beach Road, Bay Farm Island	3
Krusi	900 Mound Street	6 (2 areas/4-2)
Leydecker	3225 Mecartney Road, Bay Farm Island	3
Lincoln	1450 High Street	9
Littlejohn	1401 Pacific Avenue	8 (3 areas/4-2-2)
Tillman	220 Aughinbaugh Way, Bay Farm Island	8 (3 areas/3-3-2)
Washington	740 Central Avenue	8 (Upper)/9 (Lower)